

International Applicant Checklist

- Word of Life Bible Institute Application/Signed Statement of Faith & Conduct:**
Carefully complete the Bible Institute application. Complete each question fully and write N/A if the question does not apply to you. Do not forget to read, sign and date the Statement of Faith and Standard of Conduct located on the last page of the application. Make sure that you have attached two (2) recent photos of yourself to your application and include your \$20 USD application fee as well.
- Autobiography:** Please make sure that all handwritten essays are neat and legible. *Typed essays are preferred.* Write an essay incorporating the following items and include it with your application:
 - a. Describe the circumstances surrounding your salvation and the scriptures that influenced your salvation.
 - b. Describe your personal Bible study and prayer habits.
 - c. Describe your church attendance habits and ministry opportunities that you have had the opportunity of participating in.
 - d. Describe your future career/ministry goals.
 - e. Describe how you think Word of Life Bible Institute will help you prepare for your future career/ministry/college plans.
- Pastor and Friend/Other Reference:**
Non-relatives that know you well should fill out your references. Be sure to provide your references with postage paid envelopes with our proper mailing address, which is located on the coversheet of this packet.
- Recommendation from Word of Life Country Director and/or International Student Advisor:** Please e-mail wendywilliamson@wol.org for more information.
- Copy of Passport ID Page:** Passport should be valid for at least 6 months past your intended stay at the Bible Institute (usually 2 years).
- Documentation of Secondary Studies (Transcripts):**
You must send documentation stating that you have completed your secondary studies. All documentation must be translated into English and must include grade information. A key must be included for us to evaluate grade information.
- TOEFL Score:**
The Test of English as a Foreign Language (TOEFL) is required for all students whose language of everyday conversation is not English. You will need to achieve at least a score of 500 on the paper based exam, 173 on the computer based exam, or 61 on the IBT exam. For more information on the TOEFL exam including testing sites near you, visit the website at: www.toefl.org. Have your scores sent directly to us by referencing our TOEFL code of **3955** on your TOEFL registration form.
- Financial Support Declaration:**
All international students are required to complete in full the **Financial Support Declaration** and submit it to the Admissions Office. Tuition, room, and board for the 08-09 school year will be 12,990. On average, an estimation of student's school expenses will be \$13,500 USD. All support listed for the student have proof that funds are available. This proof may come in the form of official bank statements (less than six months old), recent pay stubs, etc. **All documents must be translated into English and reflect US dollar amounts.** Similar documentation needs to be stapled to each Letter of Sponsorship. Copy all financial information for your visit to the US Embassy when you apply for your visa.

When the above items are completed, send all of your documents to:

*International Student Admissions
Word of Life Bible Institute
PO Box 129
Pottersville, NY 12860-0129 USA*

Financial Support Declaration

**Complete this required form and send it by mail or fax [(518) 494-1534] to:
International Student Admissions, Word of Life Bible Institute, PO Box 129, Pottersville, NY 12860-0129 USA**

PART ONE: PERSONAL INFORMATION *(IMPORTANT Attach a copy of your passport identification page)*

1. Name (as it appears on your passport)
 Mr. Miss Mrs. Ms. _____

Family Name (Surname)
First (Given)
Middle
2. Permanent Address (in home country) _____

3. Current Mailing Address _____
4. Email Address _____ 5. Phone _____ 6. Fax _____
7. Date of Birth _____ City and Country of Birth _____ Country of Citizenship _____
month/day/year
8. Current Marital Status: Single Engaged to be Married Married *without* children Married *with* children Widowed Divorced
 - a. Number of Children _____ Ages from oldest to youngest _____
 - b. Will your family accompany you to the United States? Yes No (We recommend spouse/children accompany student)
 - c. If yes, who will accompany you (**Attach a copy of each person's passport identification page before submitting this form**)

Full Name (first, middle, last)	Sex	Date of Birth	Country of Birth	Country of Citizenship	Relationship (spouse/child)

9. What visa type did you or will you apply for at the US Embassy? F-1 Student Visa None Other _____
10. Are you currently in the United States? Yes No (**If no, skip to question 15**)
11. What is your current Visa Status? F-1 Student Permanent Resident B1/B2 Visitor Other (**Attach copy of visa**)
(Permanent Residents attach copy of green card and skip to question 15) (F-1 Students must contact our office for Transfer Eligibility Form)
12. What is the expiration date on your I-94 Card? D/S Other _____ (**Attach Copy of I-94 Card**)
13. Do you plan on traveling outside the US before attending WOLBI? Yes No
14. If Yes, when, where, and how long will you be traveling? _____
15. Do you plan in staying in the US on break while a student at WOLBI? Yes No
16. Are you planning on returning to your home country after graduating Word of Life or continuing on to another school in the US? _____

PART TWO: ENGLISH LANGUAGE PROFICIENCY

1. Is English your primary language of everyday conversation? Yes No (**If yes, skip to PART THREE**)
2. If no, what is your primary language of everyday conversation? _____
3. Have you taken the Test of English as a Foreign Language? Yes No
 - a. If yes please have a copy sent to us using our TOEFL code of 3955.
 - b. If no, when are you planning on taking the exam? _____
4. Have you translated for English speaking visitors in your country? Yes No
5. Have you completed any academic coursework in English before? Yes No (**If yes, attach transcripts for courses taken**)
6. Please write a paragraph on how you feel you will adjust to academics in a completely English environment: _____

PART THREE: GENERAL FINANCIAL INFORMATION

- 1. If you are married and/or have children, how do you plan to support them while a student? (Check all that apply)
 I am not married and do not have children. Self Parents Sponsor Other _____
- 2. How do you plan to pay for your transportation to Word of Life? (Check all that apply)
 I am currently living in the United States. Self Parents Sponsor Other _____

(IMPORTANT: Provide all financial information in US dollars. Write a zero (0) on lines without available funding)

- 3. How will you pay for tuition, living, insurance, and textbook expenses each year? (Check all that apply and provide yearly support figures)
 - Self (Documentary proof of amount must be attached) \$ _____ USD
 - Parents (Documentary proof of amount and letter of sponsorship must be attached) \$ _____ USD
 - Sponsor(s) (Documentary proof of amount and letter of sponsorship must be attached) \$ _____ USD
 - Scholarship(s) (Documentary proof of amount and letter of sponsorship must be attached) \$ _____ USD
 - Other (Documentary proof of amount and letter of sponsorship must be attached) \$ _____ USD
- TOTAL AVAILABLE YEARLY FUNDS for all tuition, living, insurance, and textbook expenses** \$ _____ USD

PART FOUR: FAMILY FINANCIAL INFORMATION

- 1. Are you financially dependent upon your parent(s)? Yes No
- 2. What is the age of your oldest surviving parent? _____
- 3. How many children do your parents have? _____
- 4. How many of your parents' children (including yourself) are studying or plan to study this coming year in a university? _____

(IMPORTANT: Provide all financial information in US dollars. Write a zero (0) on lines without available funding.)

- 5. What is your current income per year? \$ _____ USD
- 6. What is the value of your personal, business, and farm assets? \$ _____ USD
- 7. What is the value of your bank account(s) and investment assets? \$ _____ USD
- 8. What is the value of your parents' income per year? \$ _____ USD
- 9. What is the value of your parents' business and farm assets? \$ _____ USD
- 10. What is the value of your parents' bank account(s) and investment assets? \$ _____ USD

PART FIVE: SIGNATURE (IMPORTANT: Sign only after reading and understanding the statement below)

“By my signature I am certifying that the above information is truthful and accurate at the time of signing. **I understand that I must attach with this form (a) a copy of my passport identification page or government identification and the same for all persons accompanying me to school (wife/children); (b) if I am currently in the US, a copy of my I-94 card, I-20 form, DS-2019, visa, and/or resident alien card; (c) if I plan on attending WOLBI as an F-1 student, documentary proof of financial support as outlined in PART THREE and specifically Question 3 of this form; (d) any other information requested throughout the form.** I understand that Word of Life Bible Institute has the right to request further documentation regarding my finances and other information it deems necessary to evaluate my ability to enroll and/or pay for my education in the US. I understand that my educational expenses for the 2008-2009 school year will total an estimated \$13,500 USD and that I may be dismissed from school if I am unable to pay my school bill at any time during the school year.”

Print Name

Signature

Date (Month/Day/Year)



Letter of Sponsorship

Word of Life Bible Institute

Sponsor's Commitment

*Please print all information except signature

Sponsor's Name: _____

Telephone Number: _____

Address: _____

Fax Number: _____

E-Mail: _____

Relationship to Student: _____

I _____, hereby certify that I am able, willing and do promise to
(Sponsor's Name)

provide _____, who is my _____, with
(Student's Name) (son, daughter, friend, etc.)

at least \$ _____ (USD) to meet his/her expenses during his/her year at the Word of Life Bible Institute. Attached are a letter and recent statement (no older than six months) from my bank indicating the funds on hand (in US dollars) and/or a salary letter from my employer to prove that the promised financial resources are available. Documentation should indicate the specific amount and type of resources available.

Signature of Sponsor _____

Date _____

Student's Understanding of Commitment

I _____ understand that if at any time _____
(Student's Name) (Sponsor's Name)

is no longer able to provide said support, I am responsible for the entire balance of my school bill. I also understand that failure to pay my school bill may result in my dismissal and immediate return to my home country.

Signature of Student _____

Date _____